



Richard Whitehouse, Silversmith & Jeweller

38 South Street, Manningtree, Essex, CO11 1BG

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Web: www.richard-whitehouse.co.uk

There is room for four students at a time, so if you would like to join a class let me know as soon as possible. Please fill in this form and return it to me at my home address.

The choice is between daytime for those of you that want to do a full day or evening for those who have less time. Obviously, the more time you spend in the workshop, the more you will learn.

Daytime classes run from 10.30am until 4pm with an hour lunch break.

Evening classes run from 7pm until 9pm.

The courses last for 6 weeks. There are various cafes, pubs and restaurants in Manningtree.

Tea and coffee is always available.

Basic materials and tools are provided. Please bring an apron with you.

If you would like to work in silver, gold or semi precious stones, you will need to buy these yourself. I will tell you where to buy them.

The cost of each class is £31.00 for each daytime class and £14.50 for each evening class.

Please enclose payment with this form for six daytime classes at £186.00 or for six evening classes at £87.00

Please make cheques payable to Richard Whitehouse.

Please leave a message on my home phone 01206 390339 or my mobile number 07763 211115 if you cannot attend a class:

Terms and conditions.

Missed classes cannot be added on to the end of the course except under special circumstances.

Please let me know if you cannot attend a class.

There is no refund for classes not attended by you.

You must let me know at the beginning of a course if you cannot attend a class.

Once you have been shown the hazards in the workplace and taught how to minimise the risks, it is your responsibility to study the health and safety guidelines sheet provided in order to keep yourself safe. Students are strongly advised to purchase their own goggles from the workshop at the commencement of the course, and to use the barrier creams provided.

I would like to attend from: (six classes) Date: _____ Daytime/evening (delete which does not apply)

Return post tear off slip with your payment to the address shown above.

Name: _____

Address: _____

Phone number: _____

Email address: _____

Date of class: _____ Time: _____

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By completing this form, you are agreeing to the terms and conditions set out above.

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